

## Examination Semester -IV

Subject: Functional English

Course No: UFETC-401

Time Allowed: 3 hrs

Max Marks: 80

### Section-A

Note: Attempt all questions.

1. Your friend has won the first prize in All India debate competition. You wish to congratulate her on this occasion. Reproduce the conversation with your friend.

OR

Your visit your friend's house to offer condolences as she has lost her father in a terrorist attack. Reproduce your conversation with your friend (10)

2. You have not been able to attend the wedding of your boss as you were unwell. Apologise to him for not being able to attend the wedding and also convey your belated wishes. Reproduce the conversation.

OR

You are the manager of a reputed company. A candidate comes for a job interview. Reproduce your conversation with him/her. (10)

### Section-B

3. What are basic requirements of a good radio script?

OR

You have been asked to interview a famous sports person on your radio programme. Prepare a script for it. (10)

4. Write a script for a television panel discussion on 'Global warming'

OR

What is a documentary? Write various features of Radio documentary. (10)

### Section-C

Note: Attempt any two of the following questions:

5. i) India is a country which has always respected women. Write an article on 'Status of women in free India' for publication in a magazine.

ii) You are Karuna. Write an email to your friend Mahima inviting her to lunch at Hotel Sunbeam.

iii) The government campaign against female foeticide and the killing of newborn as well as infant girls has been much in news recently. Deliver a speech on the Beti Bachao, Beti Padhao (Save the girl child, educate the girl child) campaign. (10x2=20)

Note: Attempt any two of the following questions:

6. i) Explain in detail the various strategies for effective time management.

ii) What is stress? What are some stress management techniques?

iii) What are problem-solving skills and why are they important? (10x2=20)